



# 12th World Congress of the International Society for Sexual Medicine

17-21 September 2006  
Cairo - Egypt



## Instructions to Presenters

The ISSM 2006 Meeting will feature four types of presentations:

- **Oral Podium Presentations** will be granted 7 minutes to present, followed by 3 minutes discussion.
- **Moderated (Oral) Poster Presentations** will be granted 3 minutes to present, followed by 2 minutes discussion. Presenters are allowed a **maximum of 3** slides. Presenters should also **prepare a poster** to be exhibited on the day of their presentation (instructions: see below).
- **Unmoderated (Exhibited) Posters** are presented as non-discussed posters only, to be exhibited for the duration of the meeting.
- **Unmoderated Video Presentations** are presented as non-discussed videos only, to be exhibited on **one day** of the meeting.

If you are presenting an **Oral Podium** or **Moderated (Oral) Poster** please observe the following points:

- **Do not exceed the time/slide limits of your presentation:**
  - **Oral Podium:** 7 minutes for presentation and 3 minutes for discussion.
  - **Moderated (Oral) Poster:** 3 minutes for presentation (maximum of 3 slides) and 2 minutes for discussion.If you exceed the time limit, you will be interrupted by the Chair.
- Please note that **only digital (PowerPoint) projection** is possible. **There will be no slide projectors available.**
- Hand in your presentation to the staff in the Speaker's room **at least 2 hours prior** to the session. You can bring your PowerPoint presentation on a CD or USB-key. Personal laptops will not be permitted.
- All versions of MS PowerPoint are accepted. If you are using embedded video clips in your presentation **please remember to include your video files separately.**
- Please **present yourself in the lecture room 15 minutes prior to start** of the session.
- **Please speak slowly and clearly.** English is the official congress language but NOT the native language to most of us.

For **Posters (Moderated & Unmoderated)**, please observe:

- Maximum poster size: 100 cm / 40 in (width) by 160 cm / 63 in (height)
- Display Title, Institution, and Authors at the top of the poster
- Poster boards and pins/adhesives for hanging are supplied in the Poster Area. Your **Presentation#** will be displayed at the top of the relevant poster board.
- For **Moderated (Oral) Posters:** Your poster should be set up on the day of your presentation in your lecture room, preferably before 8AM or else during break/lunch (**not during sessions**). Your poster should be taken down at the end of the day (right after the last session).
- For **Unmoderated (Exhibited) Posters:** Your Poster should be set up before 8AM on Monday, 18 September and should be taken down after 5.30PM on Wednesday, 20 September.
- Please note: if your poster will **not** be taken down within the indicated time-frame, your poster will be removed by the organization. In this case, the organization cannot and will not guarantee that you will be able to recover your poster afterwards.

For **Unmoderated Video Presentations**, please observe:

- Videos should be prepared digitally (on CD/DVD) to facilitate presentation.
- Your video will be displayed continuously on one specific day (loop) in the Unmoderated Poster Area.